

Employee Name: _____

Scheduled Training Date: _____

Radiation Safety and Training Checklist for Incoming Personnel

Before your scheduled training date do the following. Note that all documents and forms can be found on the MMRI Intranet (<http://50.0.117.214>):

- ☐ Read the MMRI Radiation Safety Manual
- ☐ Read and answer study questions from Class7Training: “Radiation Safety Fundamentals Training Manual”. Use the provided worksheet (do not write in the book).
- ☐ Fill out the RUA (MMRI Approval for Use of Radioactive Material) and P.I. Request for Authorized Use and Purchase of Radioisotope (if PI).
- ☐ Fill out the Statement of Training and Experience (RH2050A)

During your scheduled training, the following is reviewed:

- ☐ Review your answers to study questions from “Radiation Safety Fundamentals Training Manual”. **Score:** _____ out of 57 questions.

Review and discuss the following items from the MMRI Radiation Safety Manual, including any details as they pertain to the planned laboratory activities using radioisotopes:

- ☐ Approval and purchase procedures (if PI)
- ☐ Precautions
- ☐ Personal Exposure Monitoring (including how to wear a badge or ring)
- ☐ Survey Methods and Recording of Results
- ☐ Daily Monitoring Procedures

- ☐ Wipe survey Procedures
- ☐ Waste Disposal and Segregation of Waste Categories
- ☐ Waste minimization techniques
- ☐ Emergency Procedures
 - ☐ Area Contamination
 - ☐ Minor Contamination
 - ☐ Personal Contamination/Ingestion/Injuries
- ☐ Radiation and Pregnancy
- ☐ ³⁵S Handling Guidelines
- ☐ Shipping and Receiving Radioactive Material
- ☐ Inventory Guidelines
- ☐ Safe Handling Data
- ☐ Tour of Laboratory
- ☐ Review and finalize the RUA (MMRI Approval for Use of Radioactive Material) and P.I. Request for Authorized Use and Purchase of Radioisotope (if PI).

Employee Signature: _____

Date: _____

PI Signature: _____

Date: _____

RSO Signature: _____

Jan Rydzewski

Date: _____