

Document Number: ANP018	Title: VERMIN CONTROL	Effective Date: JANUARY 2005
Section: Animal Research		Supersedes Date:
Subsection: Facility	<i>CONFIDENTIAL INFORMATION</i> MOLECULAR MEDICINE RESEARCH INSTITUTE	Page: 1 of 4

1.0 OBJECTIVE

- 1.1 The objective of this procedure is to describe the procedures used for routine vermin monitoring and control within the laboratory animal facility area maintained by the Resource Facility (RF).

2.0 SCOPE

- 2.1 This procedure applies to all space within the Animal Research Facility.

3.0 POLICY

- 3.1 It is the policy of MMRI to establish written and approved procedures to ensure the safety, health and well being of the animals and the personnel working in the animal facility.

4.0 RESPONSIBILITIES

- 4.1 It is the responsibility of Manager of Animal Research or designated alternate to implement this procedure and revise it when necessary.

5.0 DEFINITIONS

- 5.1 Vermin: Insects, Spiders, Escaped or Wild Rodents
- 5.2 Monitoring Traps: Devices used to trap vermin as a means of monitoring vermin populations (i.e. adhesive traps for insects, baited traps, live traps, etc. for rodents).
- 5.3 Vermin Control Log: A file or binder containing documentation pertinent to vermin control, including:
- 5.3.1 Information (labels, literature, etc..) on pesticides and other control/monitoring devices or chemicals.
 - 5.3.2 Pesticide Application Log (Appendix II) used to document applications of pesticides. Pesticides **are not** to be used inside the animal facility, unless special permission has been granted under special circumstances.
 - 5.3.3 Vermin Monitoring Form (Appendix I) used to compile vermin monitoring trap information.

Document Number: ANP018	Title: VERMIN CONTROL <i>CONFIDENTIAL INFORMATION</i> MOLECULAR MEDICINE RESEARCH INSTITUTE	Effective Date: JANUARY 2005
Section: Animal Research		Supersedes Date:
Subsection: Facility		Page: 2 of 4

6.0 PROCEDURE

- 6.1 The Vermin Control Coordinator performs the following activities.
 - 6.1.1 Places monitoring traps in appropriate locations for monitoring vermin.
 - 6.1.2 Monitors traps and documents findings on the Vermin Monitoring Form.
 - 6.1.3 Replaces or re-bait traps as necessary.
 - 6.1.4 Review Vermin Monitoring Forms to identify areas requiring vermin control. Measures and determines appropriate treatment(s).
 - 6.1.5 Notifies affected parties of intent to use control measures such as pesticides, traps, etc. prior to application or use, as necessary.
 - 6.1.6 Coordinates and supervises appropriate personnel to perform treatments or trapping measures.
 - 6.1.7 Completes and signs Pesticide Application Form.
 - 6.1.8 Documents pesticide or other control measures taken in the Animal Room Log, if applicable.

Document Number: ANP018	Title: VERMIN CONTROL	Effective Date: JANUARY 2005
Section: Animal Research		Supersedes Date:
Subsection: Facility	<i>CONFIDENTIAL INFORMATION</i> MOLECULAR MEDICINE RESEARCH INSTITUTE	Page: 3 of 4

APPENDIX I

VERMIN MONITORING FORM

DATE _____ VERMIN TYPE _____

LOCATION OF VERMIN _____

CORRECTIVE ACTION (traps used, pesticides, locations, etc.)

Initials _____

FOLLOW-UP: _____ DATE _____

SOLUTION TO PROBLEM _____

OF VERMIN CAUGHT AND DISPOSED OF _____

DATE OF TRAP/PESTICIDE REMOVAL _____

COMMENTS: _____

INITIALS _____

Retain this form in the Vermin Control Log

